

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
COTTONWOOD METROPOLITAN DISTRICT

April 25, 2023

A regular meeting of the Board of Directors of the Cottonwood Metropolitan District was held on Tuesday April 25, 2023 at 7:00 p.m. at the 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen	President/Chairman
AJ Olson	Vice President/Vice Chairman
Tobi Firtel	Treasurer

Also Present were:

Anthony Boone	District Manager
Bret Baird	Baird Grounds Maintenance LLC

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Mr. Olson moved to approve the agenda. Ms. Firtel seconded the motion and the agenda was approved unanimously.

Ms. Firtel moved to accept the Minutes of the March 28, 2023 meeting. Mr. Olson seconded the motion and it carried unanimously.

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TREASURER'S REPORT

- a. Invoices: Mr. Boone reviewed the list of invoices received to date. Following discussion of the invoices presented for payment, Mr. Olson moved to approve check numbers 2802 thru 2816. Ms. Firtel seconded the motion and it carried unanimously.

PARK RESERVATIONS

Mr. Boone noted that the Cub Scouts had not sent their certificate of insurance for their May 1st and May 8th events. Mr. Boone will follow up on this matter.

MAINTENANCE REPORT

Mr. Baird presented the Board with the attached Maintenance & Improvements Report dated April 25, 2023.

Mr. Baird noted that last month someone left trash at a pavilion. The party also dumped charcoal on the grass. Mr. Boone noted that the pavilion in question had not been reserved. The Board discussed what to do about this matter. Mr. Nielsen suggested signs be posted in the pavilions requiring a permit for over twenty people and another sign telling people to haul out their own trash. Mr. Boone will work with Mr. Baird on the wording of these signs.

Mr. Olson asked Mr. Boone if he had heard back from the Town of Parker on his Jordan Road trash letter. Mr. Boone said that he had not and would follow up on this matter.

Mr. Nielsen suggested that Mr. Baird contact Chris Hudson on how the Town of Parker removes cactus plants.

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Mr. Baird asked the Board if the hockey goals should be repaired or replaced with new goals. Mr. Baird will research the costs of the two options.

COTTONWOOD HIGHLANDS METRO DISTRICT NO. 1

Mr. Olson had nothing new to report.

Mr. Boone suggested that the Cottonwood Metropolitan District consider taking over the maintenance of the center island on Cottonwood Drive west of Jordan Road. Mr. Boone noted that the developer, Mr. Carlson, originally suggested this before the Cottonwood Highlands Metro District was formed. Mr. Baird was directed to get an estimate of what this would cost annually.

Mr. Olson noted that this could be part of the long-term agreement with the Cottonwood Highlands Metro District No. 1, but that the Cottonwood Highlands Metropolitan District No. 1 would probably ask for additional financial assistance.

COTTONWOOD WATER & SANITATION DISTRICT

Mr. Baird reported that the Water & Sanitation District's manhole construction should be finished by the end of next week.

2023 ELECTIONS

Mr. Boone will follow up with our attorneys on director oaths in May.

JORDAN ROAD LANDSCAPE AND FENCE IMPROVEMENTS

Mr. Boone reported that he obtained the addresses of the homeowners affected by the potential fence replacements. Mr. Boone

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presented the Board with a map of the utility easements for these homeowners.

Mr. Nielsen suggested the survey of the affected homeowners first. After the survey he suggested an open house to get community input on this and other matters.

Mr. Nielsen suggested that the District obtain a consultant to coordinate the fence project. The Board discussed the next step in this process. Mr. Nielsen asked Mr. Boone to research the status on what the dollar amount for a consultant is required to be bid. Mr. Boone said he would get back to the Board with an answer to Mr. Nielsen's question.

WEBSITE UPDATE

Mr. Boone is working with our web master on additional postings to the District's website.

ABSENT DIRECTORS

Mr. Cantrell and Mr. Wade were excused from the meeting. They were both out of town.

There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,

Phil Cantrell, Secretary